



MARGARET HERRICK LIBRARY
Academy of Motion Picture Arts and Sciences

EXHIBITION LOAN FAQ

The Academy of Motion Picture Arts and Sciences' Margaret Herrick Library has extensive collections documenting the history of the motion picture industry. The Library's collection is largely paper-based and some items can be made available to AAM-accredited (or equivalent) museum institutions for inclusion in exhibitions.

Before submitting a request to borrow items from the Margaret Herrick Library's collection for exhibitions, please review the [Exhibition Loan Policy](#). Loan inquiries and requests may be submitted to the Library's Exhibitions Coordinator, Laura Darlington: ldarlington@oscars.org.

When inquiring about items in the Library's collections, we ask that you reference our holdings from the resources below, representing the Library's main collecting areas. These resources have a list-making function, which allows researchers to create a list of items requested for loan, as well as submit requests for appointments to view materials. Whenever possible, please use lists to communicate with the Library, as this enables staff to evaluate and efficiently process your request.

It may be necessary for researchers to visit the Library in person and make selections to be digitized prior to submitting a formal loan request. Curators who are unable to visit the library to conduct research may be able to obtain assistance from our National Film Information Service. This is a fee-based service handled via email at nfis@oscars.org or by regular mail.

Resources Overview: [Academy Collections](#)

Academy Collections online database provides access to the Academy's holdings, including the Margaret Herrick Library's archival collections of posters, production art, and a selection of digitized photographs, documents, and ephemera, as well as the Academy Film Archive's catalog of video histories and moving image collection.

To create a list, check the box "Add to my selection" on the left of each selected item, then manage your list via "MY SELECTION" in the upper right-hand corner.



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- **Core Collection Reference Files**

Selected items from the Library's production file holdings, including clippings, press books, and lobby cards, have been digitized and are included in [Academy Collections](#). A Core Collection [finding aid](#) is also available.

- **Graphic Arts**

Records for all of the Library's posters and production art collections are included in [Academy Collections](#). Many of these records feature digital images.

- **Photographs**

Selected items from the Library's photographic holdings have been digitized and are included in [Academy Collections](#).

- **Special Collections**

Selected collection, file, and item records digitized from the Library's manuscript and recorded sound holdings are included in [Academy Collections](#).

- **Technical Services**

Selected items from the Library's collections of [periodicals, books, and pamphlets](#) as well as [studio publications](#) and [casting directories](#) have been digitized and are viewable in Margaret Herrick Library [Digital Collections](#).

Three-dimensional objects in the collections of the Academy Museum of Motion Pictures are governed by their own policies. Inquiries should be directed to registrar@oscars.org.

Moving images materials are governed by policies defined by the Academy Film Archive. Requests for moving images may be submitted to filmarchive@oscars.org.

Assistance using any of these resources should be directed to ref@oscars.org or the Library's telephone reference line: 310.247.3020 (M, T, TH, or F from 10 AM to 2 PM PST).

Thank you for using our online resources!